

INVITATION TO BID

Dismantling and Removal of Prefabricated Structures and Reusable Materials

MLRBP-2025-001

17 April 2025

SUBMISSION DEADLINE: 08 May 2025

QUESTIONS / CLARIFICATIONS: binod.lamichhane@lrbtnepal.org

FORMAT FOR SUBMISSION: BIDDER RESPONSE DOCUMENT

PART 1: INVITATION TO BID

- ✓ Introduction to MLRBP
 - ✓ Project Overview and Requirements
 - ✓ Award Criteria
 - ✓ Instructions & Key Information
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PART 2: CORE REQUIREMENTS AND SPECIFICATION

Detailed description of MLRBP's specific requirements (e.g., volumes, delivery dates / locations, product specifications etc.)

PART 3: BIDDER RESPONSE DOCUMENT

Template to be used to submit response to this Invitation to Bid.

PART 1: INVITATION TO BID

Introduction to MLRBP

The Motorable Local Roads Bridge Programme (MLRBP) aims to enhance connectivity in all seven provinces of Nepal, fostering economic and social prosperity. The program is implemented by the Department of Local Infrastructure (DoLI) under the Ministry of Federal Affairs and General Administration (MOFAGA) with technical and financial support from the Swiss Agency for Development and Cooperation (SDC).

MLRBP is scheduled to conclude by June 2025. As part of the closure plan, LRBSU is overseeing the dismantling of the prefabricated office structures and the disposal of reusable and non-reusable materials.

Project Overview

The project requires the dismantling and removal of prefabricated office buildings, ensuring maximum reuse of salvaged materials such as metal pipes, aluminum doors/windows, and other valuable components. A qualified vendor will be engaged for this task.

Item	Description
Scope of Work	Dismantling and Removal of Prefabricated Structures and Reusable Materials
Contract Award	Successful bidders will be awarded a contract for the dismantling and removal process.
Project Duration	1 July 2025 – 25 July 2025

Further details, including specifications, timelines, and requirements, are outlined in Part 2 (Core Requirements & Specifications) of this Bid document.

Award Criteria

MLRBP follows a **fair and transparent** Bid process, ensuring equal evaluation of all bidders based on three weighted criteria:

1. **Essential Criteria (Pass/Fail)** – Mandatory qualifications for eligibility.
2. **Capability Criteria (20%)** – Experience, skills, and ability to meet project requirements.
3. **Commercial Criteria (80%)** – Competitiveness of the financial proposal.

Bidder Instructions

1. Key Dates

Activity	Date
Invitation to Bid Issued	17 April 2025
Deadline for Bid Submission	8 May 2025 before 15:00 Hrs
Site Inspection	24 to 25 April 2025
Contract Award	By 15 May 2025

Note: Dates are indicative and subject to change.

2. Submission Format & Address

Bidders must use the **Bidder Response Document (Part 3)** for submission. Any other format or incomplete bids will be rejected. **Sealed hardcopy submissions** should be sent to:

Motorable Local Roads Bridge Programme (MLRBP)

P.O. Box 113, Manbhawan, Lalitpur

Tel: (+9771) 5449589 / 5432019

Email: mlrbp@lrbpnepal.org

3. Closing Date for Submission

Bids must be submitted **no later than 08 May 2025** and remain valid for **at least 90 days**.

4. Key Contact for Queries

Name	Email Address
Binod Lamichhane	binod.lamichhane@lrbpnepal.org

Queries sent to any other email will not be entertained. Responses may take up to **two business days**.

PART 2: CORE REQUIREMENTS & SPECIFICATIONS

Specific Requirements

Bidders must provide services for dismantling and removing the following prefabricated structures:

- **Two-stored Office Building** – Plinth area: **1119 sq. ft.**
- **Big Meeting Room** – Plinth area: **104 sq. ft.**
- **Small Meeting Room** – Plinth area: **63 sq. ft.**
- **Store** – Plinth area: **36 sq. ft.**
- **Kitchen** – Plinth area: **21 sq. ft.**

Scope of Work

The selected vendor must:

1. Provide a **detailed dismantling plan**, including safety measures.
2. Deploy **required manpower, tools, and equipment**.
3. Dismantle and remove structures **efficiently and safely**.
4. **Segregate and handle reusable materials responsibly**.
5. Offer a **monetary value** for salvaged materials in the bid.
6. **Restore and clean** the site post-dismantling.

Payment Terms & Conditions

- **Rs 15,000 Bid Bond Required.** (Bank deposit slip required for Bid Submission)
 - **Cash Deposit Account for Bid Security:**
Bank Name: Siddhartha Bank, Sundhara, Patan Branch
Account Name: CIAS MEH JV
Account No: 00917374504
 - Payment shall be made **within 30 days** of invoice submission upon satisfactory completion of the work.
 - **No advance payments** will be made.
 - **A penalty is imposed for untimely completion of the work of not less than a month rent payment**
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PART 3: BIDDER RESPONSE DOCUMENT

Section 1 – Essential Criteria

Bidders must confirm compliance with the following:

Requirement	Response	Remarks
Business Registration Certificate	Yes / No	Please attach the document
VAT Registration Number & Certificate	Yes / No	Please attach the document
Tax Clearance for FY 080/081	Yes / No	Please attach the document

Section 2 – Capability Criteria

- A. Bidder must submit the detail dismantling plan including all essentials (such as work plan, time plan, safety measures, equipment and manpower to be used etc.) in a form satisfactory to the client.
- B. Bidders must demonstrate experience with similar projects by listing at least **three projects in the last three years**.

Client Name & Contact	Project Description
1.	
2.	
3.	

Note: MLRBP may verify project details.

Section 3 – Commercial Criteria

Bidders must complete the **RFQ form** with detailed pricing:

Line Item	Description	Amount (NPR)
C. Total Cost of Dismantling	Total Cost of Dismantling	
D. Salvaged Material Revenue	Salvaged Material Revenue	
Iron	Lumpsum	
CGI Sheet	Lumpsum	
Aluminum	Lumpsum	
False Ceiling/Board	Lumpsum	
Total of D		
Final Cost of Dismantling (C-D)		

Bidders may **propose a lump sum amount** instead of per-unit pricing.

Bidder Declaration

By signing below, the bidder confirms that the information provided is **accurate and valid**.

Signature: _____

Name: _____

Title: _____

Company: _____

Contact No: _____

Date: _____